Position: Climate Ambassador
Organisation: Museums and Heritage Highland
Project: Sustaining Highland Heritage
Employment Status: Freelance contract, part time, for 6 months. October 23 - April 24
Fee: £1920 (£20per hour)
Hours: Very flexible and dependent on your approach to the project, but expected to be around 4 hours per week.

MUSEUMS & HERITAGE
HIGHLAND
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BACKGROUND

Museums and Heritage Highland (MHH) is a new charity formed in March 2019. We are a strong, supportive voice for heritage in the Highlands. Our members include museums, galleries and heritage organisations of all sizes from across the region. We work to promote collaborative working and capacity building; promoting partnership opportunities that support our members achieve their purpose and to be sustainable and resilient in challenging times.

In this project we are looking to train three climate ambassadors to support the museum community in the Highlands to implement environmentally sustainable practices. To do this we will work closely with Ki Futures - an international coaching and training network, connecting cultural practitioners across the world with real, sustainable action.

SUMMARY

The MHH climate ambassadors will be invited to join the Ki Futures programme for a tailored 6-month programme to learn about sustainability and how to support MHH member museums in implementing their climate, energy, and waste goals. They will (in parallel to the training programme) work with 4-6 museums each on creating action plans for short, medium and long term goals that will improve their sustainability. The templates for doing the climate audits and actions plans will become part of the MHH resource bank and the climate ambassadors will stay on as climate peers beyond the life of this project. The ambassadors will be supported by a Ki Futures coach and a member of the MHH team.

KEY DUTIES

- Attend one live session each week, which will range in theme from trainings to workshops to meetings. The live sessions are expected to take 1-2 hours per week.
- Creating and applying step-by-step audit guides (energy, waste) and interview questions for data collection and on-site "health checks" with 4 - 6 Highland museums
- Creating MHH Policy templates (sustainability, carbon, energy, waste/materials, procurement)

PERSON SPECIFICATION

The successful candidate will embody MHH' core values: collaboration, innovation, inclusion and integrity.

WORK EXPERIENCE AND SKILLS
- Strong written, verbal, and interpersonal communication skills
- A strong interest in the museums and heritage sector, specifically the Highlands.
- Ability to work both on own and in a team-oriented environment.
- Ability to handle a varied workload, to multi-task, be detail-oriented with outstanding organisational skills and good follow-through.
- Ability to be a self-starter
- A robust knowledge of and/or strong interest in learning about a range of climate change and environmental sustainability issues in the culture sector.
- Ability to interpret, manage and report data in an accessible way
- Confident using a range of systems and digital platforms
- A knowledge of and/or interest in Gaelic would be desirable.

WORK ENVIRONMENT
You will be required to work from home, but will be supported by MHH's board and staff and there will be some travel required to meet the participating museums.

Museums and Heritage Highland provides equal opportunity for employment to all applicants. No person shall be discriminated against on the basis of race, colour, religion, gender, age, ethnicity, marital status, disability, sexual orientation, or any other status or condition. MHH is committed to maintaining an environment in which all employees are treated equitably and given the opportunity to achieve their full potential in the workplace.

Application process
Please apply in writing including your CV/past experience and a covering letter outlining your reasons for applying and suitability for this post.

Contact for more information and for submitting your application: Nicola Henderson, nicola.henderson@museumsandheritagehighland.org.uk

Deadline for applications: 22nd September 2023
Start Date: 2nd October 2023

Project Supported by

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Museums Galleries Scotland
Supporting Scotland's Museums