**Highland Museums Collections: Taking Stock and Looking Forward**

A day for volunteers and staff from Highland museums and archives (accredited / non-accredited, large and small) to exchange information about museums and collections, explore issues of on-line catalogues, training, and other issues. Lunch provided, and travel expenses reimbursed (please carpool if possible). Initially, please only up to four people per museum/archive. If spaces allow we will offer to others. Sponsored by ScARF and High Life Highland, with support from ARCH and Museums and Heritage Highland.

Date: Thursday 12th March,

Venue: Alness Heritage Centre (102 High St, Alness IV17 0SG)

Times: 10-4

We suspect that many of us have no idea what other museums are doing, their collection policy or their key objects. We’d like each museum to fill in the attached short questionnaire, and we will post these around the room on the day.

Draft Programme

10:00 -10:30 Coffees / teas / registration

10:30 – 11:00 Perspectives from a tour of some Highland Museums – Susan Kruse (ARCH)

11:00 – 12:00 Online catalogues

 11:00-11:20 Historylinks online - Historylinks Museum

 11:20-11:40 Ullapool museum Ehive - Ullapool Museum

 11:40-12:00 Discussion on issues relating to online catalogues and cataloguing in general

12:00-12:30 Highland Historic Environment Records and Finds: a practical demo - Susan Kruse (ARCH)

12:30-1:30 LUNCH (provided)

1:30-2:30 Volunteer Training

 1:30-1:50 Perspectives from Inverness Museum – IMAG

 1:50-2:10 Perspectives from Invergordon Museum - Jacky Roberts

 2:10-2:30 Discussion and suggestions for future volunteer training sessions

2:30-2:45 Museums and Heritage Highland. Overview on what it offers / who can be a member etc.

2:45-3:45 General discussion on issues and needs- chaired by Museum & Heritage Highland

3:45 END

Bookings to Susan Kruse at archhighland@googlemail.com. Please provide full contact details and specify any dietary issues.

Travel: Reimbused at 25p per mile. Car pooling encouraged.

**Name of Museum**:

**What is the focus of your museum/archive?** (two sentences)

**Please list 10 of your most interesting objects/archive documents/photos etc in your collection and why you chose them**.

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| *Object* | *Why it is important/interesting?* |
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